

### **Measure K Charter School Committee Members**

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, co-chair & Jen Josephson

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas Herzog

## **Chico Unified School District Measure K Charter School Committee Meeting Notice**

**Date: October 26, 2020**

**Time/Location: 3:45pm via Zoom**

Join Zoom Meeting

<https://us04web.zoom.us/j/79207589853?pwd=dWhHSERyRFFKa0ZMbWVPZXB4ZVM3Zz09>

Meeting ID: 792 0758 9853

Passcode: 9i0AWx

### **REGULAR MEETING AGENDA**

#### **1. REGULAR SESSION**

1.1 Call to Order and Roll Call

1.2 Approval of Minutes from Regular Meeting of 9/28/2020

#### **2. PUBLIC COMMENTS**

#### **3. DISCUSSION/ACTION ITEMS**

3.1 CORE: Project Request - Technology Devices

CORE is requesting funding for additional technology on campus

#### **4. ITEMS FROM COMMITTEE MEMBERS**

#### **5. ADJOURNMENT**

.1 Adjourn; Next meeting November 16, 2020 via Zoom

### **Information, Procedures and Conduct of CUSD Measure K Charter School Committee Meetings:**

#### **Student Participation:**

At the discretion of the Chair, students may be given priority to address items to the Committee

#### **Public input on specific agenda items and those items not on the agenda:**

The CUSD Measure K Charter School Committee welcomes and encourages public comments. Any person of the public desiring to speak shall be allowed to speak during public comment time and has the option of speaking once on any agenda item when it is being discussed. Speaking time shall generally be limited to three minutes, unless a longer period is permitted by the Committee Chair. In the case of numerous requests to address the same item, the Committee may select representatives to speak on each side of the item. Each person who addresses the Committee must be first recognized by the presiding officer and give his or her name. Comments must be directed to the Committee as a whole and not to individual committee members. The Committee shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. Items brought forth at this part of the meeting may be taken under advisement by the Committee and may be placed on the agenda of a subsequent meeting for discussion or action by the Committee at the discretion of the Committee Chair & Vice Chair.

**Special Needs:** If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact the CUSD office at 530.891.3000. CUSD will attempt to accommodate your disability.

**Copies of Agendas and Related Materials:** Materials are available at the meeting, on the CUSD website at [www.chicousd.org](http://www.chicousd.org), or in the district office prior to the meeting @ 1163 East 7<sup>th</sup> Street, Chico, CA 95928.

### Measure K Charter School Committee Members

Blue Oak Charter School: Susan Domenighini & Buck Ernest

Inspire School of Arts and Sciences: Doris Luther, co-chair & Jen Josephson

Chico Country Day Charter School: Margaret Reece, co-chair & Lori McGlone

Nord Country School: Lisa Speegle & Kathy Dahlgren

CORE Butte Charter School: Mary Cox, Vice Chair & Susan Smith

Sherwood Montessori: Michelle Yezbick & Patrick Casey

Forest Ranch Charter School: Christia Marasco

Wildflower Open Classroom: Tom Hicks & Jonas Herzog

## Chico Unified School District Measure K Charter School Committee Meeting Notice

**Date: September 28, 2020**

**Time/Location: 3:45pm via Zoom**

### Join Zoom Meeting

<https://us04web.zoom.us/j/79948694744?pwd=MVp5Q3VqWUpsc2MyOWY3VHFVQkxhZz09>

Meeting ID: 799 4869 4744

Passcode: NEG9pB

## DRAFT: REGULAR MEETING MINUTES

### 1. REGULAR SESSION

#### 1.1 Call to Order and Roll Call 3:45 p.m.

Blue Oak Charter School: Susan Domenighini (absent)

Inspire School of Arts and Sciences: Doris Luther, Jen Josephson

Chico Country Day Charter School: Margaret Reece

Nord Country School: Lisa Speegle

CORE Butte Charter School: Mary Cox

Sherwood Montessori: Michelle Yezbick

Forest Ranch Charter School: Christia Marasco

Wildflower Open Classroom: Tom Hicks

Chico Unified School District: Jacklyn Krueger, Julie Kistle, Charise Bromley

#### 1.2 Approval of Minutes from Regular Meeting of 6/29/2020

Approved 6/0/1/1	Aye	Nay	Abstain	Absent
BOCS: Susan Domenighini				x
CCDS: Margaret Reece	x			
CBCS: Mary Cox	x			
Nord: Lisa Speegle	x			

Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christian Marasco	x			
Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks			x	

## 2. PUBLIC COMMENTS

The Committee was introduced to Charise Bromley, Accountant, Fiscal Services, CUSD

## 3. DISCUSSION/ACTION ITEMS

### 3.1 INSPIRE: Project Request - Project T - Planning Funds

INSPIRE is requesting funding for planning and related costs

<b>Approved 7/0/0/1</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
BOCS: Susan Domeneghini				x
CCDS: Margaret Reece	x			
CBCS: Mary Cox	x			
Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christian Marasco	x			
Sherwood: Michelle Yezbick	x			

WOC: Tom Hicks	x			
----------------	---	--	--	--

### 3.2 INSPIRE: Project Request - Project U - Consultants

INSPIRE is requesting funding for consultant work on Canyon View project

Approved 7/0/0/1	Aye	Nay	Abstain	Absent
BOCS: Susan Domeneghini				x
CCDS: Margaret Reece	x			
CBCS: Mary Cox	x			
Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christian Marasco	x			
Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks	x			

### 3.3 CCDS: Project Request - Increase in Contingency Funds

CCDS is requesting additional funds for an increased contingency need in regards to the Kindergarten building project

Approved 7/0/0/1	Aye	Nay	Abstain	Absent
BOCS: Susan Domeneghini				x

CCDS: Margaret Reece	x			
CBCS: Mary Cox	x			
Nord: Lisa Speegle	x			
Inspire: Doris Luther, Jen Josephson	x			
FRCS: Christian Marasco	x			
Sherwood: Michelle Yezbick	x			
WOC: Tom Hicks	x			

#### 4. ITEMS FROM COMMITTEE MEMBERS

For now, the group agreed that we don't need to work on cash flow as there are no major projects projected to need funds from the third allocation.

#### 5. ADJOURNMENT

5.1 Adjourned at 4:04 p.m. Next meeting October 26, 2020 via Zoom

**Measure K Charter School Facilities Committee**  
**Project Recommendation Form for Consideration by CUSD Board of Trustees**

**GENERAL INFORMATION: Technology Devices (COVID-19)**

Name of School	CORE Butte Charter School
Address of School	2847 Notre Dame Blvd
Contact Name	Mary Cox
Contact Phone/Email	530-809-4152
Year Established	2007
Charter Renewal Date	6-2024
CDS Code	04100410114991
Charter Number	0945
Website	corebutte.org

**1. Type of Project:**

- ☐ Planning  
☐ Construction  
☐ Health Safety (Including ADA)  
☐ Modernization/Repair/Renovation/Improve  
☐ Purchase or lease Project  
☒ Other (including FF&E)

**2. Project Narrative:**

CORE Butte is considering moving to a 1:1 device model for 6th-12th grade students. Due to COVID-19 the recommendation is that students do not share devices as that is where germs are easily spread and computers are difficult to keep sanitized. In order for CORE Butte to move toward this model, we are in need of additional laptops to check out to students.

**3. Charter School Property Project Location:** *(If project location is different from address above.)*

- 
- a. Does your school currently operate on a CUSD School Site: ☐ yes ☒ no  
b. Does your school lease property/buildings from a private owner: ☒ yes ☐ no

**4. Current enrollment and ADA:** 892/833

**5. Financial Questions**

- a. Was your prior annual audit report free of any negative findings? ☒ yes ☐ no  
*(if no, please explain)*  
b. What were your cash reserves as a percent of expenditures at the end of the prior fiscal year?  
29.21

**6. Project Schedule**

*Please briefly describe the timeline for the project planning and completion.*

*The timeline of the project is dependent upon approval from CUSD. Items will be ordered upon approval with the hopes that they will be installed and ready to use before the start of school.*

## 8. Preliminary Estimate (Cost)

	Round I	Round II
Allocation (revised)	\$1,243,689.00	\$1,544,531.00
Plus Funds Returned	\$2,502.50	
Less Previously Allocated Funds (proj)	\$1,245,993.98	972,544.02
Less Previously Allocated Funds (exps)	2,246.21	721.89
Less Current Project Funds Req.		40,000.00
Remaining Allocation	\$(2,048.69)	\$531,265.09

### School Facilities Projects to be Funded with Proceeds of Bonds

“Bond proceeds will be expended to repair, modernize, replace, renovate, expand, construct, acquire, equip, furnish and otherwise improve the classrooms and school facilities the [charter’s] existing schools, new school sites, and other [charter] owned properties to provide equity among campuses, improved facilities, and student access to instructional technology.”—Measure K

#### Documentation *(please indicate those completed)*

##### All Projects

Project Narrative: general scope of work   X   Included  
 Enrollment Capacity: Current Facility and/or Proposed   X   Included  
 Preliminary Estimate (Cost)   X   Included  
 Project Schedule   X   Included

##### Building/Modernization/Renovation Projects

Feasibility Study and Site Review        Included        Not Applicable  
 Enrollment Capacity: Current Facility and/or Proposed        Included        Not Applicable  
 Pre-Schematics *(to be completed by a District approved architect and/or engineering team)*        Included        Not Applicable  
 Facility Assessment        Included        Not Applicable  
 Schematic Drawing(s) *(areas of work)*        Included        Not Applicable  
 CEQA Process Determination *(pre-CEQA-form)*        Included        Not Applicable  
 Design Development Drawings        Included        Not Applicable  
 Design or Bid Estimate        Included        Not Applicable  
 Construction Documents        Included        Not Applicable

---

**For Committee Use:**

**All necessary documents were included:**

\_\_\_\_\_ **yes**      \_\_\_\_\_ **no**

*(if no: request for additional documentation)*

**CORE QUESTIONS:**

1. Does the project fall under the bond language?
2. Given the life span of a bond, did the proposal explain how this project was an appropriate use of funds?
3. Has the school demonstrated the feasibility of project completion?
4. Has the local school board approved the project? 6/12/2020

**MEASURE K—CHARTER FACILITIES COMMITTEE APPROVAL**

Date of Committee Approval: \_\_\_\_\_

Attestation of Committee Secretary: \_\_\_\_\_

*For questions or clarifications relative to the completion of this application, please contact:*

*Kevin Bultema at [kbultema@chicousd.org](mailto:kbultema@chicousd.org) or (530) 891-3000 x. 112*



**Prepared for:**

David Watkin  
dwatkin@corebutte.org  
Phone: (530) 809-4152

**Prepared by:**

Amber Leimbrock  
a.leimbrock@techtoschool.com  
Phone: 408-217-6055 Fax: 877-719-6480

**Bill To:**

CORE Butte Charter School  
2847 Notre Dame Blvd  
Chico, CA 95926

**Ship To:**

CORE Butte Charter School  
2847 Notre Dame Blvd  
Chico, CA 95926

SKU	Description	Quantity	Price	Total
MD313LL/A (CTO) (2nd stock, 10- PACK)	MacBook Pro 13" 2.4Ghz Core i5, 8GB RAM, 250GB SSD	4	\$ 4,890.00	\$ 19,560.00
Tax	CA Sales Tax 7.25	1	\$ 1,418.10	\$ 1,418.10
Warranty+	Warranty+ for Mac 2-year. Includes accidental damage coverage. See terms and conditions for details.	40	\$ 99.00	\$ 3,960.00
	AL	1	\$ 0.00	\$ 0.00
			Subtotal	<b>\$ 24,938.10</b>
			<b>Total</b>	<b>\$ 24,938.10</b>

**Payment Terms:** Net 30

## **Terms and Conditions**

All products include a 1-year warranty unless otherwise noted. Refurbished Macs include a power adapter, battery and are pre-loaded with an OS. Payment is due within the term period listed above upon receipt of product.

Free ground shipping is included with all products unless otherwise noted. Shipping carrier may vary depending on shipment size and delivery location.

Devices are eligible for return within 30 days of receipt. Third party accessories and custom orders may not be eligible for return.

Accidental damage (cracked screen, etc.) is not covered under the standard warranty. If shipping damage is present, you are required to contact us within 7 business days with details, photos of damage to machines/boxes and the serial number(s). We will start a claim and ship a replacement device.

Warranty+ includes standard hardware repair coverage and up to two incidents of accidental damage, each subject to a service fee. A service fee of \$69 will apply to accidental damage on iPads or refurbished Chromebooks. A service fee of \$149 for screen repairs or \$299 for other damage will apply to accidental damage on Macs and new Chromebooks. Sales tax will apply to orders in CA.

Tech to School cannot guarantee that devices will be compatible with DEP.

Payments for invoices not received within 90 days may be subject to an additional collections fee.